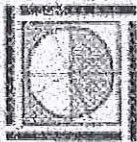
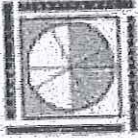

MINUTES

Emergent Meeting of the Board of Governors

February 15, 2012 at 11:30 AM, at ITPI., New Delhi, India



School of Planning and Architecture: Vijayawada
(Established 2008 by Ministry of Human Resource Development, Government of India)
S.No. 71/1, NH-5, Nidamenu, Vijayawada – 521 104, Andhra Pradesh, India



School of Planning and Architecture: Vijayawada
(Established 2008 by Ministry of Human Resource Development, Government of India)
S.No. 71/1, NH-5, Nidamanuru, Vijayawada - 521 104, Andhra Pradesh, India

Emergent Meeting of the Board of Governors of SPAV held on
February 15, 2012 at 11:30 PM at ITPL, New Delhi, India

Members Present:

S.No.	Name	Member / Chairman / Special Invitee
1	Prof. (Dr.) S.K. Khanna	Chairman
2	Sri Mahendra Raj	Member
3	Ar. Vijay Garg in place of Ar. Prafulla Karkhanis	Member
4	Sri DS Meshram	Member
5	Sri Rajesh Singh, in place of Shri N.K. Sinha IAS	Member
6	Sri Navin Sol, in place of Sri A.N. Jha	Member
7	Sri JB Kshirsagar	Member
8	Dr. K.P. Isaac	Member
9	Ar. Balbir Verma	Member
10	Prof. (Dr.) Shovan K. Saha	Member
11	Prof. (Dr.) Ramesh Srikonda	Member
12	Dr. Ayon K. Tarafdar	Member
13	Sri Kranti Kumar M	Special Invitee
14	Sri Venkata Krishna Kumar Sadhu	Secretary

Dr. Dev Swarup, Jt. Secy., UGC and Sri M.G. Gopal, Principal Secretary, Higher Education, GoAP regretted their inability to attend the meeting, due to prior commitments.

The Chairman welcomed the Members of the Board and Special Invitee, and thereafter took up the Agenda items.

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MINUTES

Item # 1A	To consider and approve the proposal regarding installation of H.T electric panel at Nidamanuru campus of SPAV
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SPAV occupied the Ground floor of the leased premises at Nidamanuru in July 2011. The capacity of the electrical system at the time of occupation was 40 KVA on LT panel. Due to growing activities of the School, the existing capacity of 40KVA was found to be insufficient. Upon SPAV's request, the Lessor of the premises augmented the electrical capacity to 70 KVA on LT panel.

It was further noted that the First floor of the building is nearing completion and is expected to be occupied from March 01, 2012 resulting in 70KVA L.T. Panel also proving insufficient.

The Board had approved the proposal and had authorised the Director to take appropriate action regarding raising the capacity of the electrical system of SPAV premises at Nidamanuru. In this respect, SPAV hired the Consultants' services.

The Consultants recommended that H.T. Panel of 175 KVA of capacity with 315 KVA Transformer is necessary to meet the load requirement. The estimated cost is Rs. 30,90,670/- (Rupees Thirty Lakh Ninety Thousand Six Hundred Seventy only).

The Consultants have further stated the HT panel and equipment worth Rs. 19,38,150/- may be dismantled from the present Nidamanuru campus and reinstalled in the permanent campus of SPAV as and when required.

The Board approved the proposal for installing the HT Panel as above.

Item # 1B	To consider and approve the proposal regarding procurement and installation of D.G set for Nidamanuru campus of SPAV
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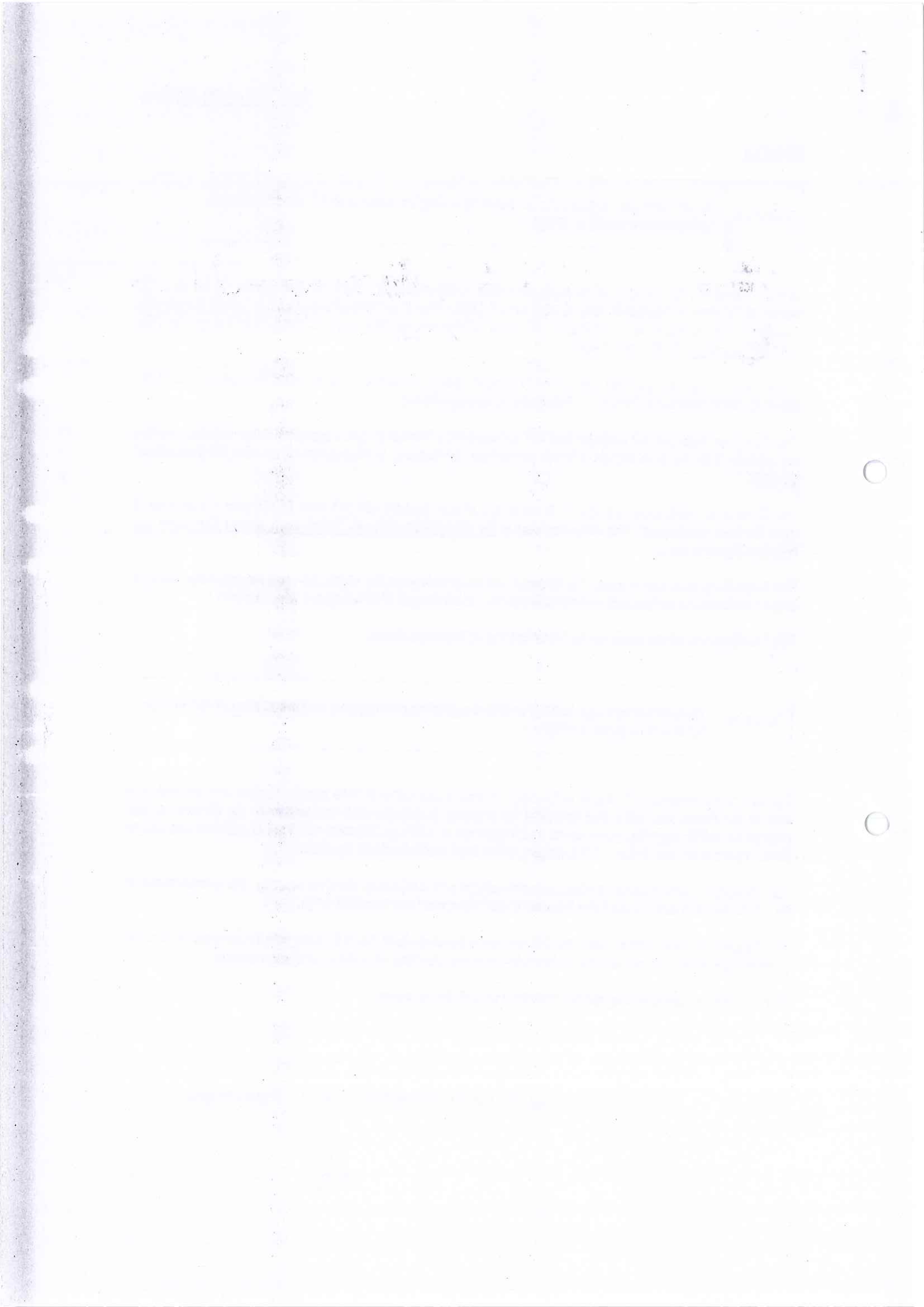
Attention of the Members was drawn to frequent electrical power cut in SPAV's present campus at Nidamanuru. In view of the above, the Board had approved the proposal in principle and had authorised the Director to take appropriate action regarding procurement and installation of a Diesel Generator (DG) set of sufficient capacity at SPAV premises at Nidamanuru. In this respect, SPAV hired the Consultants' services.

The Consultants recommended procurement and installation of a DG set of 125 KVA capacity. The estimated cost is Rs. 11,78,400 (Rupees Eleven Lakh Seventy Eight Thousand Four Hundred only).

The Consultants have further stated the DG set and equipment worth Rs. 8,43,500/- may be dismantled from the present Nidamanuru campus and reinstalled in the permanent campus of SPAV as and when required.

The Board approved the proposal for installing the DG Set as above.

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MINUTES of the Meeting

Item # 1C	To consider and approve the procurement and installation of Fire fighting system for Nidamanuru campus of SPAV
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Attention of the Members was drawn to the growing number of users of SPAV's present campus at Nidamanuru which is not equipped with fire fighting system. At present, on a typical working day 350 students, 50 faculty & non-faculty members and in addition, visiting faculty members, visitors use the premises. In view of the above, the Board had approved the proposal in principle and had authorised the Director to take appropriate action regarding procurement and installation of a Fire fighting system at SPAV premises at Nidamanuru. In this respect, SPAV hired the Consultants' services.

The Consultants recommended procurement and installation of a fire fighting system in the Ground floor and First floor of Nidamanuru campus of SPAV. The estimated cost is Rs. 10,23,744 (Rupees Ten Lakh Twenty Three Thousand Seven Hundred Forty Four only).

The Consultants have further stated the firefighting equipment may be dismantled from the present Nidamanuru campus and reinstalled in the permanent campus of SPAV as and when required.

The Board approved the proposal for installing the Fire Fighting system as above.

Item # 2	To report regarding refund of mess establishment charges and mess advance to the students of SPAV
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Members were informed that SPAV had collected Rs. 2,750/- per student towards Mess establishment charges for academic years 2009-10 and 2010-11. SPAV engaged the services of a contractor for operating the mess and thus did not incur any expenditure on account of Mess establishment. The Mess establishment charges collected from students was therefore refunded.

In order to ensure smooth operation of Hostel Mess and timely payment of monthly mess bills by the students, since Academic Year 2010-11, SPAV has adopted the practice of collecting Mess charges from the students in advance and adjusting the unutilized balance, if any, against the next Mess bill. SPAV proposes to continue with this system for operating the Mess for its students. It is proposed to procure necessary equipment for dining facilities for students such as cutlery, dining tables and chairs for the students.

The Board approved the proposal of necessary equipment as above and requested the Director to take necessary action regarding the matter.

Item # 3	To report the status of recruitment of Faculty and Non-faculty positions of SPAV
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Members were informed that recruitment notification for twenty seven (seventeen cadres) vacant non-faculty positions was advertised in June 2011, with July 29, 2011 as last date of receiving applications. In response to the same, 1,295 applications were received and screened for eligibility as per the Terms and Conditions for the respective posts.

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MINUTES of the Meeting

Selection Committee meeting for the post of Registrar is planned to be held in the month of March 2012 at SPAV, Nidamanuru. Selection of candidates for the remaining non-faculty positions as well as recruitment notification for eighteen (six cadres) vacant faculty positions is planned to be completed, upon receiving concurrence of MHRD on the Recruitment Regulations approved by the BoG in the X-BoG meeting held on 22.03.2011 at Hyderabad.

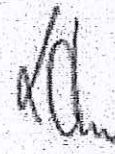
The Board took note of the above and requested the Director, SPAV to expedite the matter with MHRD and facilitate selection of candidates for the remaining non-faculty positions as well as recruitment notification for eighteen (six cadres) vacant faculty positions.

Any other item with the permission of the Chair

Under any other item, the Members were informed that SPAV constituted Purchase Committee (PC) comprising faculty and staff members (administrative) of SPAV from time to time to conduct purchase of items on need basis. Currently, the PC consists of the following: Prof Ramesh Srikonda, Chairman, Sri Anil Kumar, Asst Prof of Architecture, Sri Bhaskar Gowd, Asst Prof of Planning and Sri Shyam Kumar, Asst Registrar, vide Office Order dated 23.12.2011.

The Board took note of the above and ratified the constitution of Purchase Committee as above.

As there was no other item to be discussed, the meeting ended with thanks to the Chair.



28.02.2012

